



UROP Final Report Instructions

As you recall, submission of a final report is a condition of your award. The information you provide will be extremely helpful as UROP staff continue to improve the program. Preparation of this report should also benefit you in assessing the outcomes of your apprenticeship.

Your 2- to 3-page typed narrative report should include all of the following sections:

- a brief summary of your project and the results,
- a discussion of how effectively you accomplished your objectives, and
- an evaluation or reflective statement on your UROP experience.

You should write your summary with the general audience in mind of faculty and students who may not be familiar with your particular field.

You're welcome to include other materials in addition to your report (for example a published paper or final report written in conjunction with your faculty sponsor or other researchers), but these should not take the place of your summary.

How to Submit

Please email your final report to urop@umn.edu.

You will also need to submit your:

- Final Evaluation Form
- Verification of Presentation Form
- Verification of Completion (faculty mentor submits)